

LYON COUNTY, MN
Technical Assistant I

Lyon County is accepting applications for a full-time, 37.5 hours per week, Technical Assistant I with the Auditor/Treasurer's office. The purpose of this position is to assist with elections, tax calculation and collection, payroll, and the County's receipt, invoice, and payment processes. This position will also assist with processing driver's license applications, renewals, duplicates and ID cards in accordance with state and federal laws and will perform other duties as assigned. Minimum Qualifications: a two-year degree, with preference given to those with a Bachelor's degree or five years' experience in a related field; the hourly rate of pay ranges from \$13.76-\$19.27, DOQ. Application forms and a full job description are available at the Lyon County Administrator's Office located at 607 West Main Street in Marshall, MN 56258 or www.lyonco.org. Submit completed application to Lyon County Administration, Attn: Human Resources, at 607 West Main Street, Marshall, MN 56258. Deadline is 4:00 p.m. Tuesday, July 1, 2014.

Lyon County is an Equal Opportunity Employer.